

Committee Meeting Wednesday 4th October 7.30pm. Meeting Notes

1. Action Tracker

Owner	Topic	Detail/progress	Completed y/n
Alison	Mentors	Alison will explain to Netheraw newbees that there are no mentors	Newbees quite settled with local network of assistance
Alison	School beekeeper	Alison will contact Gordon and arrange to meet for coffee/lunch to offer BBA assistance	Alison will contact Ray to ask what was the expectation of the role
All	School day learning	<p>A) folding cart to be purchased. Who will do this? John will assess space then buy trolley</p> <p>B) Bee spray to be added to items and in the risk assessment Fiona to ask John D</p> <p>C) more irons to be purchased for the next schools day Fiona to ask John D if he would buy these</p>	<p>Can get a bee net which covers the entire hive should there be a leakage of bees and maybe this should be included in our safety data. along with a water spray which could be useful These should be on site along with our other equipment; (Risk assessment updated) John D will buy additional irons</p>
John D and Martin	Members on list but not paid	John D and Martin will phone these members	
John D	Train the Trainers course	Reimburse Julie McD for course registration fee and offer subsistence of £100	This has been done. Fiona to contact Alan Riach about certificate.(7/10)
John W or Kate	Train the Trainers course	Suggest to Justin that he registers with the same financial arrangements as Julie McD	John has mentioned this before to Justin but will ask again
Alison	St Abbs Science festival	David and Martin keen to participate Alison will also as John D	This was a great day. Alison has a contact for a possible future talk
Alison	Resilience for Observation Hive	Alison to seek another competent person for the observation hive in case John D is unavailable	Alison will speak with John D about this
Fiona	Honey sellers emails	Fiona to send email addresses to John D for him to arrange payment	Y
John W and John D	Honey jars	John W and John D will organise a delivery before the prices go up	

John D	Fondant/Syrup	Another order will be planned	Done and received. Wendy suggests that it is mentioned in the update that she could bring fondant ordered to the Honey Show
Alison	Projector	Alison will speak to John W re a projector	Decision that no projector required as most speakers bring their own or venues have their own. Laptop and projector will be recycled. Fiona can take this to The General Store.
John W and John D	Speakers list	Request a recent list from known SBA people	John W will do this
All	September talk	Decision on whether 13 th or 20 th September Who is on the panel?	20 th September Both Johns. Smailholm booked
All	October talk	Decisions: ?Mathew Richardson ? subject ?date 11 th , 18 th or 25 th available	Matthew Richardson 18 th October. Smailholm booked
All	December social	Decision on whether shared supper at Smailholm	Decision that no social be planned for December- Too busy a month. Social networking to be added to a future meeting or association sale
All	Talk at AGM	Decision on speaker to follow AGM	Alison will sound out her contact from the Science festival to ask if he would be prepared to talk at AGM. Date dependent on decision. Go wild Scotland speaker obtained. January 24 th agreed
Fiona	February talk	Fiona will contact David Evans re Zoom talk. Asked JW for contact details	David Evans unavailable. Stewart Spinks booked for February 7th

Fiona	March talk	Fiona will book Smailholm and liaise with Kate re talk from Leitholm Rescue team. Kate checking with the team 20/8/23	Leitholm Rescue team booked for March 6 th . Smailholm booked
Fiona	Honey show schedule and notes	Fiona H will update and send to members for checking then forward to Enid	Updated-checked by Kate and John D- sent to Enid and published on website
Fiona	Honey show winner tickets	Fiona will forward agreed version to Alison	Y
Alison	Honey show winner tickets	Alison will arrange printing of tickets	In progress. Proofs look good. Decision on quantity dependent on costs
John D	Kelso Bee shed	John would be willing to re-organise the bee shed stores	Alison and Glenys have organised the bee shed and highlighted the items required for shows/events.
All	BBA as a charity	To be planned for discussion at a separate meeting	
Fiona	Veto Pharma	Fiona will contact Veto Pharma to suggest that all contact comes via secretary@	Y
Alison	Studies	Alison will add the contact the details to the next chairs brief	Fiona added to interim update
John W	Website	John to update the website re beginners courses dates will be decided soon	Dates discussed and nominally agreed. Fiona will firm up booking at Smailholm and confirm costs
Fiona	Committee members	Fiona to ask committee members if they are willing to hold office for a further year	
Fiona	Committee meetings	Fiona to ask members what days/times suit most people most of the time	
Alison	Honey Show	Alison will ask Miranda to help with entries	Miranda could only help with teas!
Fiona	Honey Show	Fiona will ask John D and Glenys if they can help with teas	
Fiona	Honey Show	Fiona will ask John D if he has the entry tickets	
Wendy	Speaker for 24/25	Wendy will speak with Woodside gardener to ask if she would be willing to give a talk	

Fiona	Speaker for 24/25	Fiona to look for a contact for a bumble bee talk	Emailed the Bumble bee conservation trust but they have ignored our request previously. (7/10)
Alison	Beginners course	Alison will speak with Kate re the costs. Committee agreed to leave costs at £150	
Alison	Beginners resources	Several bee suits are available for newbees who wish to attend visits. This will be added to next update and should be highlighted to Kate	
Fiona	Honey jars	A reminder needs to be circulated in the next update that the cut-off date to register for orders is 31 st October	

2. Matters Arising

December social	? shared supper ? date	Decision not to proceed with social. Various formats have been less than successful over the years. A social event will be added to a future meeting or to an association sale
AGM	? date ? speaker ? committee update	Alison will speak with her contact from the Science festival to see if he would be willing to speak. The suggested dates at 24 th or 25 th January. Waiting to hear back before the date is finalised. Fiona to contact current committee members to check if they are willing to hold office for a further year. Also Fiona will take a poll for the most appropriate date/times for meetings

3. Agenda items

Apologies	John D Martin David (standing down)
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	Charlotte Justin	
Honey Show team	Set up (from 12.30pm)	Fiona + Wendy
	Receipt of entries (from 1.15pm)	Fiona, Wendy + 1 other. Alison will ask Miranda
	Recorder and steward	Fiona + Kate
	Tea team	2 others. ? John/Glenys and Alison
	Prize cards	Alison is working on these
	Tabel labels	Fiona will do
	Class slips for entries	???? Fiona will ask John D
	Cake judge	Wendy
Treasurer report	The Bank Account is still healthy at £8371.02 this is after purchasing more Beefeed £1519.80 Beefeed is selling well, keeping Wendy busy. Have had to increase the price to £26,00 for both Syrup and Fondant	John D
AOB	Beginner's course	Fiona will firm up Smailhom dates and confirm costs. Alison will speak to Kate, Committee agreed to cost of course to remain at £150
	Speakers	Wendy will ask the gardener at Woodside if she would be willing to do a talk for 24/25 season Fiona will look for a contact for Bumble bees to ask about a talk for 24/25 season
Future committee dates	November 29th	All
Future association meetings	October 18th	Matthew Richardson
	January 24th	AGM and Lisa McLeish
	February 7th	Stewart Spinks
	March 6th	Leitholm Rescue team
	April 10th	Willie Robson