

## Committee Meeting – Wednesday 29<sup>th</sup> November 7.30pm – Meeting notes

### 1. Action Tracker

Owner	Topic	Detail/progress	Completed y/n
Alison	School beekeeper	Alison will contact Gordon and arrange to meet for coffee/lunch to offer BBA assistance	Alison will contact Ray to ask what was the expectation of the role
John D and Martin	Members on list but not paid	John D and Martin will phone these members	
Alison	Resilience for Observation Hive	Alison to seek another competent person for the observation hive in case John D is unavailable	John W has agreed with assistance from John D
John W and John D	Honey jars	John W and John D will organise a delivery before the prices go up	Completed
John W and John D	Speakers list	Request a recent list from known SBA people	John W will do this No luck
All	BBA as a charity	To be planned for discussion at a separate meeting	
John W	Website	John to update the website re beginners courses dates will be decided soon	Dates discussed and nominally agreed. Fiona will firm up booking at Smailholm and confirm costs
Wendy	Speaker for 24/25	Wendy will speak with Woodside gardener to ask if she would be willing to give a talk	Request declined
Alison	Beginners course	Alison will speak with Kate re the costs. Committee agreed to leave costs at £150	Discussion ongoing
Alison	Beginners resources	Several bee suits are available for newbees who wish to attend visits. This will be added to next update and should be highlighted to Kate	Fiona will advise Kate once course dates are proceeding
John D	Trolley	Will be purchased when the space in the shed has been checked	
Fiona	Workshop (Anne McC)	Fiona will email Anne McClelland to say that we will ask for interest in her workshops in the next update and feed the volume of interest back	
Fiona	Workshop (Kate)	Fiona will email Kate to say that we will ask for interest in her workshop in the next update and feed the volume of interest back	

Wendy	Committee member	Wendy will contact Alison Watkin to ask if she would be willing to join the committee	Declined
Alison	Committee member	Alison will contact Emma Chapman and Danielle Betts to ask if she would be willing to join the committee	Declined
Fiona	Email addresses	Fiona will send Alison the email addresses for Emma and Danielle	
Fiona	Extractor	Fiona will email John D to ask him to select and purchase replacement extractor for the East side	
Fiona	Butterfly talk	Fiona will email Michael to check if the Butterfly speaker has agreed to speak.	
Fiona	Greenlaw Estates	Fiona will contact Danny Kings to ask if he would talk on environmentally friendly farming methods	Email sent following phone call. Called Feb. Meeting soon and will contact with decision
Fiona	Honey Show	Remember to ask for decision on numbered honey jars before next Honey Show	
All	AGM reports	To be sent to Fiona and Alison asap	
Fiona	Meeting dates	Fiona will look at dates for the next committee meetings and send to Alison	

1. Apologies and welcome	John D and Martin	
2. Meeting notes	The meeting notes of the previous meeting were accepted and will be uploaded to the website	
3. Beginner's Course	<p>John W declined to participate in the discussion as a conflict of interest could be perceived. He set the course price initially and also runs a taster session course. <b>AR accepted this request</b></p> <p>Justin declared a potential conflict of interest as he offers "hand on" sessions. <b>It was agreed that this activity was no conflict and Justin participated in the discussion (all).</b></p> <p>Alison recounted the course data for the previous 2 years. Alison explained the current issue where Kate considered the £150 course fee to include a years BBA membership, is too expensive.</p> <p>Extensive discussion followed around the issue including the potential financial risk that the Association carries in running the course if insufficient notes of interest translate into booked places. With the estimated costs, 16 places have to be taken up.</p>	

	<p>It was agreed that there had to be a perception of value to the course and also that there were no comments or complaints about the cost or value of the courses in the previous 2 years. A compromise of the course fee remaining at £150 but with 2 years BBA membership included in the course fee was tabled. This was unanimously carried.</p> <p>It was agreed that following the course, the costs would be interrogated to inform future course discussion.</p> <p>Alison will relay this to Kate as soon as possible</p>	
<b>4. Treasurer report</b>	<p>I have purchased 2 Irons for the Encaustic Art at £81.80</p> <p>I will purchase a trolley but need to see how much room there is in the shed first.</p> <p>"Train the Trainers" course was cancelled and Julie McDairnid has returned the course costs to us.</p> <p>There is a big drop in our bank balance , now standing at £6358.82 this is due to the Purchase of 40 boxes Fondant £1013.20 and Jars £1700.</p> <p>Smailholm invoice has been paid £180.00 for 3 dates (September, October and November)</p>	<b>JD</b>
<b>5. Honey Show feedback</b>	<p><b>Lessons learned:</b></p> <p>Smailholm was a good venue in terms of social space as well as display space. Everything seems to go okay.</p> <p>Less space to be given to comb classes and more to Art/craft class.</p> <p>Suggestion to add a further class for cosmetics/skincare products.</p> <p>Suggestion that everyone wears stick on name labels to help with socialising.</p> <p>Thoughts on numbering jars of honey?</p> <p>Anne McLelland has offered workshops on mead, melomel and comb.</p> <p>Kate offered a candle making workshop if there was sufficient interest.</p> <p>Interest to be identified from next members' update</p>	<b>FH</b>
<b>6. Future Committee members</b>	<p>David, Wendy and Martin are stepping down</p> <p>Alison Watkin, Emma Chapman and Danielle Betts to be approached</p>	<b>AR/WF</b>
<b>7. Committee availability for meetings</b>	<p><b>Spreadsheet attached</b></p> <p><b>Plan to alternate nights Monday evening and Wednesday evening</b></p>	<b>FH</b>

	(avoiding the third Monday of each month)	
<b>8. AGM Committee reports</b>	<b>AGM date 24<sup>th</sup> January</b>  Report from Chair, Membership secretary, Secretary, Treasurer, and Trainer to be forwarded to Fiona and Alison ASAP as the documents should be on the website by mid December	<b>FH</b>
<b>9. Academic study</b>	<b>Email forwarded</b> To be added to next update	<b>FH</b>
<b>10. AOB</b>	East extractor lid is broken. Lids cannot be purchased separately so a new extractor is required on Health and Safety basis. John D to select and purchase. Charlotte has set up a WhatsApp group for equipment borrowers which makes contacting members and locating equipment easier. We need to establish if the butterfly speaker will go ahead. FH will contact FH will contact Danny Kings to ask if he would speak Justin offered a talk on "Reading the comb"	
<b>11.</b>	<b>Future committee meetings</b> Dates following the AGM to be set out	
<b>12. Future meetings</b>	<b>AGM and Lisa McLeish</b> <b>Stewart Spinks</b> <b>Leitholm Rescue team</b> <b>Willie Robson</b> <b>Anne Mclelland</b> <b>Michael Scott</b> <b>David Evans</b>	<b>January 24th</b> <b>February 7th</b> <b>March 6th</b> <b>April 10<sup>th</sup></b> <b>April 21<sup>st</sup> (2-4pm)</b> <b>October 2<sup>nd</sup></b> <b>February 2025</b>