

## BBA Committee Meeting Wednesday 21<sup>st</sup> February – 7.30pm Meeting notes

### Action Tracker

Owner	Topic	Detail/progress	Completed y/n
Alison	School beekeeper	Alison will contact Gordon and arrange to meet for coffee/lunch to offer BBA assistance	Alison will contact Ray to ask what was the expectation of the role
John D and Martin	Members on list but not paid	John D and Martin will phone these members	Sarah is now going to email members
All	BBA as a charity	To be planned for discussion at a separate meeting	
John D	Trolley	Will be purchased when the space in the shed has been checked	
Fiona	Honey Show	Remember to ask for decision on numbered honey jars before next Honey Show	
Sarah	Members list	Email members who have not paid	
Sarah/John W	Squarespace mailing list	Sarah and John W will download an updated list of members to Squarespace following the action above.	Problem with squarespace
John W/Justin	Email forwarding within Squarespace	Justin and John will try to resolve the email forwarding in Squarespace	
Kate	BBA IT issues	Kate will ask Ross if he could help review the current IT	Ross has agreed
Fiona	Email contact	Fiona will send Ross's email details to Alison and John W	
Fiona	Constitution changes	Fiona to prepare constitution changes for EGM on 10 <sup>th</sup> April	
Fiona	Honey Show	Fiona to contact Elaine Hargreaves to book for 17 <sup>th</sup> November	Confirmed attendance
Fiona	Countryside day	Contact Border Union to confirm attendance	
Fiona	Countryside day	Find a team	In progress
Fiona	Countryside day	Submit application form	
Kate	Tutor honorariums	Kate will provide info to John D for these to be paid	Info from Kate passed to John D

Fiona	September talk	Fiona will ask John W	
Fiona	September talk	Fiona to book Smailholm	
Fiona	AGM talk	Fiona will ask Stewart Spinks	Agreed to speak
Fiona	East extractor	Fiona will email John D to ask about progress	John D is on the case
Fiona	Apiary visits	Agree visits	Kate, Justin, John, Ian and offer of pop up visit with Finlay
Fiona	April 2025 talk	Agree April talk with Justin	
Fiona	April 2025 talk	Agree date with Justin and book Smailholm	
Fiona	March 2025 talk	Agree date with Danny kings and book Smailholm	

## Agenda items

<b>1. Welcome and apologies</b>	Apologies from John D
<b>2. Prev Minutes (AGM and November)</b>	Accepted. These will be uploaded to the website
<b>3. Attendees</b>	Alison, John W, Justin, Charlotte, Wendy, Ian, Kate, Sarah, Fiona
<b>4. Treasurer report</b>	<p>Our bank balance stands at £11,749.68 the increase is due mainly to 28 people who joined the beginners course, albeit most of these paid for the course in 2023.</p> <p>21 of the beginners have paid subs for both 2024 and 2025. 34 members have renewed their membership for 2024 so we do need to get an email to all of the members who have not yet paid (think this should be an individual email reminder). I think maybe Sarah should do this so between us we have got this under control.</p> <p>Very little fondant/syrup is sold yet this year.</p> <p>Paid SBA membership.</p> <p>Paid AGM speaker.</p> <p>Paid for engraving honey show trophy.</p> <p>Paid for Beginners course equipment including a new hive.</p> <p>Still to purchase trolley for moving shed equipment.</p>
<b>5. Constitution amendments</b>	Proposed changes agreed by committee. Fiona will prepare a document to be taken to an EGM on April 10th
<b>6. Committee Meeting dates</b>	All agreed

<b>7. Honey Show</b>	Elaine Hargreaves was agreed as the choice of Honey Judge for 2024. The date of the Honey Show was agreed as November 17th
<b>8. Countryside day</b>	Agreed to participate in Schools countryside day on May 21 <sup>st</sup> . Fiona to contact Border Union to agree. Fiona to seek a team for the day and to submit entry form.
<b>9. Course update/ Tutor honorarium</b>	Kate gave an update on the course. Going well. Fiona asked about information for honorariums. Kate will discuss and provide the info for John D (£50 per session for tutors to maximum of £200 per tutor)
<b>10. Speakers update</b>	Danny Kings (agreed for March 2025) Stewart Spinks (suggest for AGM Zoom meeting) Justin (April) John W (September talk)
<b>11. Days for talks</b>	It was agreed to stick to Wednesdays unless the speakers cannot speak on that day. Zoom meetings can be modified easily if so and Smailholm can be approached for alternate days if necessary
<b>12. Mailing lists and emails</b>	<p>Squarespace has the facility for 3 group mailings to a maximum of 500 emails per month. There are 150 members according to the report, 187 on the Squarespace mailing list and 200 on the membership spreadsheet. Sarah will email all names on the spreadsheet who have not paid to determine who still wish to be in membership. This completed list can be imported to Squarespace so that an updated mailing list can be created.</p> <p>There is also an issue with redirection of emails within Squarespace. Justin has offered to try to help John W with this issue.</p> <p>Fiona explained that she had learned that a beginner beekeeper, Ross Kennedy, is a software engineer and does web development. Kate will ask if he might be able to help review the current BBA IT issues.</p>
<b>13. Sharing Zoom meetings</b>	<p>Concern about not enough space for BBA members. Suggestion to trial this with one association.</p> <p><b>Post meeting note.</b> The next 2 zoom meetings are likely to be very popular (Stewart Spinks and David Evans). Keep these inhouse to ensure space (100 limit) for BBA members</p>
<b>14. Apiary visits</b>	<p>Offers:</p> <p>May 11<sup>th</sup> - Finlay Late May -Kate June 8<sup>th</sup> – Justin July – John W ?? Ian and John D</p>

	Kate and Fiona will discuss Apiary visits within Beginners course	
<b>15. Next committee dates</b>	<b>Wednesday 27th March</b> Monday 29th April Wednesday 12th June Monday 26th August Wednesday 25th September Monday 28th October Wednesday 27th November Wednesday 22nd January 2025 AGM <b>These are currently all planned as Zoom meetings</b>	
<b>A.O.B</b>	Waiting list for next years beginners course (fh) <b>3 x people on the list</b> Loch Ness Honey Company Trade Show (April) (fh) <b>included in next update</b> Academic study (fh) <b>included in next update</b> Price on nucs (fh) <b>agreed @£180</b> Items for sale page (fh) <b>Fiona will update.</b> <b>Concern re newbees wanting to buy bees too early</b> East extractor ( <b>Fiona will email John D</b> )	
<b>Future meetings</b>	<b>Leitholm Rescue team</b> <b>Willie Robson</b> <b>Anne Mclelland</b>  <b>John W</b> <b>Michael Scott</b> <b>Honey Show</b> <b>AGM and Stewart Spinks</b> <b>David Evans</b> <b>Danny Kings</b> <b>Justin</b>	March 6th April 10 <sup>th</sup> April 21 <sup>st</sup> (2-4pm) September October 2 <sup>nd</sup> November 17 <sup>th</sup> January 22nd February 2025 March 2025 April 2025